

Name of Student _____ Student ID No _____

Code-Number	Course Title	Name of Lecturer	Date	German Grade	ECTS	Signature Lecturer

German number grades approximately transfer to the letter grade system as follows:

German grade	Grade FB Design	German definition	ECTS-Grades	ECTS-Definition
1.0 to 1.5	1,0; 1,3	Hervorragend	A	Excellent
1.6 to 2.0	1,7; 2,0	Sehr gut	B	Very good
2.1 to 3.0	2,3; 2,7; 3,0	Gut	C	Good
3.1 to 3.5	3,3	Befriedigend	D	Satisfactory
3.6 to 4.0	3,7; 4,0	Ausreichend	E	Sufficient
4.1 to 6.0	5,0	Nicht bestanden	F	Fail

By mid-May during the summer term or mid-November during the winter term at the latest:

Please select the courses you are going to attend. Write all required course information in your Learning Agreement and in this Course Performance form and have both signed by the international coordinator, Mr. Florian Boddin. Then: *enjoy your courses during the semester!*

By the end of the semester, please have your course performance signed by each lecturer. After the last lecturer has signed your Course Performance form, please bring it as soon as possible to the study office and hand it over to Ms. Sabine Kopittke or Ms. Michaela von Dahlen. They will transfer your Course Performance form to your Transcript of Records which you will need once you have returned to your home institution.

Date _____ Signature Student _____ International Exchange Representative _____